

Join us:

Prep Classroom Assistant

(UAE Nationals preferred)

Working for a Brighton College School

Brighton College schools are fantastic places to work. Brighton College is the leading co-educational school in the UK and was named 'UK School of the Decade' by *The Sunday Times* in November 2020.

Established in 1845, the College has grown exponentially since 2006 when Richard Cairns became Head Master. Since then we have moved from 147th in *The Sunday Times* results table, to 3rd – the best position ever achieved by a co-ed school. All Brighton College schools are renowned for their excellent academic results and innovative approaches, whilst placing kindness and community at the heart of their approach to education.



We take great pride in recruiting only the very best teachers to Brighton College. We know that outstanding teachers change lives. Teaching at all levels at Brighton is characterised by passion, academic rigour and innovation, with teachers taking an active rôle in designing and delivering our bespoke version of the English National Curriculum.



The Brighton College Family of Schools includes our three Prep Schools in the UK and five current international campuses, with our sixth site opening in Hanoi, Vietnam, in August 2023. In total, over 6,700 pupils are educated in Brighton College schools around the world. Working at a Brighton College school means having a base in one of seven exciting cosmopolitan cities - Brighton, Bangkok, Dubai, Al Ain, Abu Dhabi, Singapore and Hanoi.

This international network provides teachers and school leaders with the potential to make fruitful connections, and brings a range of opportunities for career progression and promotion. In addition, staff at Brighton schools frequently share best practice and benefit from CPD across the whole group.



Most importantly, Brighton College schools are happy places. Staff and pupils feel fulfilled, and our emphasis on kindness fosters a thriving intellectual, sporting and performing arts culture. We hope you will enjoy this opportunity to join a fantastic group of professionals working across our family of schools.



Our approach to education is regularly celebrated. In addition to being named 'UK School of the Decade' by *The Sunday Times*, Brighton College have also been named 'School of the Year' twice by the same publication; *The Week* named them 'Most forward- thinking school' in 2017 and 2019, 'Best in the UK for STEM' in 2020, 'Best for Community Outreach' in 2021, and 'Best for a Global Outlook in Education' in 2022. Spears Education Index ranked Brighton College and Brighton College Abu Dhabi as **two of the top 100 schools internationally** for four consecutive years from 2021, whilst Brighton College Bangkok won the **International Schools Award 2022 for Diversity, Inclusivity and Justice**. We've also been named 'Best British School in the UAE' by LUXLife Magazine and have been selected as a finalist in the Independent School Parent awards.

BRIGHTON COLLEGE
INTERNATIONAL SCHOOLS



94% GRADES 9-7 AT GCSE



800+
teaching
staff



99% A*-B GRADES AT A-LEVEL



30

subjects
offered



150+ CHARITIES AND PROJECTS SUPPORTED



25+

NUMBER OF COUNTRIES WHERE
OLD BRIGHTONIANS ATTEND
UNIVERSITY



6,700+
pupils in our
schools



11
SCHOOLS IN THE BRIGHTON COLLEGE
FAMILY



ABU DHABI LIFESTYLE

The standard of life is high in Abu Dhabi, services are efficient, and convenience is a strong feature of the day-to-day. Lifestyle options are diverse and vibrant, as might be expected in a city with over 200 nationalities living side-by-side.

1



SAFETY

Abu Dhabi is a leader in world-rankings for lowest crime rate in cities. The city's safe and calm environment is a renowned feature, providing a haven for family life, the young, elderly, women and children.

2



TAX-FREE INCOME

Tax-free salaries, available for all inhabitants of the United Arab Emirates, makes it one of the best locations to build one's future. An attractive prospect for expats and compelling reason to relocate!.

3



ALL YEAR SUN

Abu Dhabi is sunny all year round. The city's average temperature hardly drops, and while the summer months are characterised by indoor and air-conditioned terrain, from September to May the comfortable, breezy weather allows for all manner of outdoor pursuits, from beach-bathing to dune-bashing, to exploring market souks.

4



LOW COST OF PETROL

Just a few years ago, fuel was cheaper than bottled water in the oil-rich UAE. While this may no longer be the case, it is still considerably less expensive than elsewhere in the world.

5



BOOMING REAL ESTATE

6

Abu Dhabi's real estate industry is thriving. Residents and visitors can easily rent or buy properties that fit their requirements and price range. Whether you choose the glittering, yacht-lined location of the Marina, the slick, sophisticated streets of Reem Island or the leafy, suburban areas like Bloom Gardens and Al Raha Beach, Abu Dhabi has it all.



TRAVEL

7

Abu Dhabi is the perfect 'hub' for travel, offering inexpensive and accessible adventures to much of Asia, Europe and Africa. Its favourable geographical location makes the city one of the best places in the world for tourism. Abu Dhabi has multiple daily direct flights to all major UK cities.



ARCHITECTURE

8

The Government of Abu Dhabi invest huge amounts of money to progress the city's economy, resulting in a breath-taking city-scape from the infamous Grand Mosque, to the Louvre Museum.



FOOD, GLORIOUS FOOD

9

If you're an 'adventure' when it comes to food, you've come to the right place! Abu Dhabi features plenty of restaurants that serve local and international dishes: American, Chinese, Indian, Lebanese, Mediterranean, Vietnamese, Turkish and more – you name it! On the other hand, if you prefer to eat at home, most outlets offer take-out and delivery services.



NEVER A DULL MOMENT

1

Abu Dhabi is sometimes described as a 'playground for adults', and the range of experiences and opportunities available here lend credibility to the idea.





Brighton College Abu Dhabi is looking to appoint a Prep Classroom Assistant (UAE National only).

About the role

Prep Classroom Assistant (UAE National only)

The Classroom Assistant will work closely with the Class Teachers and the Head of Year to facilitate the learning inside the classroom. This assistance may be administrative or through direct teaching as directed by the class teachers. S/he should be an approachable and friendly individual, able to quickly build a positive relationship with all pupils in their care; they should be proactive and creative.

Duties and Responsibilities

- To be an ambassador of the College at all times, in school and within the UAE.
- To support pupils in mainstream classrooms and small group work to achieve their targets.
 - To work closely with the class teacher to help raise awareness of the strengths and difficulties of pupils
 - To work closely with the class teacher to establish an appropriate learning environment.
 - To support the education, social development, emotional and behavioural needs of pupils under the direction of the teacher.
- To follow a specific programme of study with an individual pupil or small group to support and enhance their learning under the direction of the teacher.
- To work closely with the class teacher to ensure there is effective communication (oral and written) concerning pupil progress and learning, i.e. annotating books with support given, feeding back directly to the teacher.
- To take full involvement throughout the whole lesson and proactively engage and lead the learning, particularly during carpet sessions.
- To continually monitor and evaluate learning through observation and recording of achievements against learning objectives as directed by the teacher, or on my own initiative if not.
- To take an active interest in all pupils and work closely with them both as individuals and in small groups, for example during Guided Reading sessions.
- To engage the pupils in meaningful talk at all opportunities in order to develop language skills and to build relationships.
- To always observe policies and procedures relating to child protection, safety and security, confidentiality and data protection, reporting all concerns to the designated person.
- To prepare resources and materials, with guidance from the teacher for individuals or small groups of pupils to enhance their learning experiences.
- To attend and participate in all appropriate meetings and training.
- To take a proactive approach to my work for each session and read through lesson plans and notes prior to lessons and help support the teacher in preparing the lesson whenever possible.
- To participate as fully as possible in the life of College beyond the department.

Desirable Higher-Level qualities

- To regularly train and act as a mentor to other Classroom Assistants.
- To be proactive in your own professional development and seek out new ways to improve practice, i.e. through researching CPD / training opportunities, by working with a range of teachers
- To plan and prepare resources and materials for intervention groups and take sole responsibility for the sessions
- To lead playtime initiatives
- To regularly team teach within the classroom
- To have a clear awareness and understanding of EAL and SEN needs and attend training wherever necessary to keep my understanding relevant and current
- To take responsibility for and have a positive and supportive impact on learning in specialist lessons, e.g. Arabic / Music
- To run my own CCAs
- To have a clear awareness and understanding of assessment techniques and regularly contribute to planning and preparation with the class teachers
- To take responsibility for a physical area around the school
- To be confident in carrying out assessments for phonics and reading and for tracking progress for a group of children, in consultation with the teacher



Person Specification

Brighton College Abu Dhabi is an exciting place to work, and it is our staff who will make our community such a vibrant and stimulating environment.

The success of Brighton College Abu Dhabi will be due to excellent and innovative staff. Above all, therefore, we are looking for individuals who foster a passion for high level customer service and who demonstrates an ability and genuine desire to develop a premium school.

EXPERIENCE

- The applicant's qualifications and experience should meet the minimum requirements for both Brighton College and ADEK and preferably be at A Level equivalent or higher.
- At least two years' experience in supporting children in a school setting is required.

PERSONAL ATTRIBUTES

- To establish positive working relationships with all children and all members of the school community.
- To use initiative when it comes to dealing with pupil concerns or issues and be both flexible and positive.
- To establish productive working relationships with pupils, acting as a role model and setting high standards.
- To recognise and respond to individual pupil needs and be aware of their next learning steps and who requires the most support.
- •To actively encourage pupils to interact and work co-operatively with others as well as promoting independence, i.e. helping pupils to achieve their objectives through questioning, dialogue, demonstrating and modelling.
- To use initiative to effectively use undirected time when not supporting in the classroom.
- To continually promote positive values, attitudes and good behaviour, dealing promptly with conflict and incidents in line with policy and encourage pupils to take responsibility for their behaviour.
- To maintain strict confidentiality and never discuss any of the pupils except with the class teacher, Head of Year or relevant SLT member.

The application process

All applications must consist of the following completed documents (saved as PDF):

1. Letter of application (maximum one page) addressed to Mr Luke Bromwich, Head of Prep School.
2. Fully completed teacher application form (available on website)
3. CV (maximum 4 pages)

All of the above documents should be sent to jcullen@brightoncollege.ae.

Please note:

Incomplete applications will not be considered and Brighton College Abu Dhabi reserves the right to interview and offer to a strong candidate prior to the closing date. It is strongly recommended that submit their applications as soon as possible.



Remuneration

Brighton College Abu Dhabi offers a competitive remuneration package which includes an attractive tax-free salary.

Safeguarding and equal opportunities

All Brighton Colleges Abu Dhabi is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Any offer of employment will be subject to the successful completion of pre-employment checks, including an enhanced police

check, the receipt of satisfactory references, the College's pre-employment medical questionnaire, relevant original ID documentation and examination certificates. Online searches may be done for prospective candidates as per our safer recruitment policy.

The College is committed to ensuring that the recruitment and selection of staff is conducted in a manner that is systematic, efficient and effective, and which promotes equality of opportunity.